



Hardin County Emergency Services District No. 2

COMMUNITY | TEAMWORK | INTEGRITY | EXCELLENCE

Minutes of the meeting of February 16, 2023

1. **Opening prayer, Pledge of Allegiance and Roll Call-** The meeting was called to order by President Erbelding at 9:30 AM. Roll call showed present Commissioners Erbelding, Philp and Turner. Absent was Commissioners Evans and O'Blanc. Attorney Leverett was present.
2. **Public Comments** – None
3. **Reports:**
 - a. **Fire & EMS Auxiliary Report-** None
 - b. **Fire Chief's Report:** Chief McNeel discussed the following:
 - Monthly Shift Duty Officer meetings will be established, discussing failures and how to resolve
 - Volunteer compensation and compliance with the current laws
 - Future job interviews with job descriptions, training and budgeting
 - Upcoming EMS classes (all levels)
 - c. **ESD Comments or Reports-** Commissioner Philp stated that he would like to see agenda items reviewed by all Commissioners sooner so final questions can be asked before the meeting; this could avoid the tabling of action items.
4. **Consent Agenda items:**
 - a. **Treasurer's Report**
 - b. **Payment of Accounts Payable**
 - c. **Approval of last meeting minutes**

Commissioner Erbelding asked that the Treasurer's report be tabled since Commissioner O'Blanc is absent. Commissioner Philp made a motion to accept the accounts payable and approval of last months minutes. Commissioner Turner 2nd the motion, Motion caried.

ACTION ITEMS

5. **Discussion and/or action on the funding for the 1937 Combination Truck (Jim Philp)**
Commissioner Philp stated the truck has been weighed and will have the title transferred later today.
6. **Discussion and/or action on updating the signature cards at First Financial Bank (Lisa O'Blanc)- Tabled** (Commissioner O'Blanc absent)
7. **Discussion and/or action to review bids regarding resurfacing the apparatus bay floor due to slippery conditions (Beckie Kelley)** Kelley stated three bids were received from the bid request form sent to contractors interested:

Veteran Custom Flooring	\$30,225
Floors U Adore	\$36,080
Marsh Waterproofing	\$30,500

Commissioner Philp made a motion to award the bid to Veteran Custom flooring. Commissioner Turner 2nd the motion. Motion carried.
8. **Discussion and/or action regarding the creation of the position of District Fire Marshall and consider the appointment of Assistant Chief Jimmy Blanchard (Jeff McNeel)** Per *State Association of Fire and Emergency Districts* (SAFE-D) the Fire Marshal position is created and the position appointed by the District Board and must be bonded. Commissioner Philp made a motion to establish the office of the District Fire Marshal in accordance with Chapter 775 Health and Safety Code and a bond of \$500 be posted with all powers and duties in Chapter 775 and the job description. Assistant Chief Jimmy Blanchard was appointed for this position and was sworn in. Commissioner Turner 2nd the motion. Motion carried.
9. **Items for the next agenda of the meeting on March 16, 2023:**
 - 1937 Combo Truck
 - First Financial Bank signature cards updated
 - Review bids for kitchen remodel
 - Last month's treasurer report approval
10. **Adjournment-** Commissioner Philp made a motion to adjourn. Commissioner Turner 2nd the motion. Motion carried. Meeting adjourned at 10:28 AM.

Secretary, Max Turner